

INTERNSHIP APPLICATION FORM

The information requested in this form will:

- Provide an insight into the applicant's experience, gifts, abilities and resources.
- Highlight an applicant's responsibilities as a leader.
- Remain confidential.

1. PERSONAL CONTACT DETAILS

Name: _____ Gender: Male Female Date of Birth: _____
 Address: _____
 _____ Postcode: _____
 Contact No.:(HP) _____ (Home): _____
 Email: _____ Occupation: _____
 Marital Status: Single Married
 Highest Academic Qualification (Please Tick): PMR/SRP SPM STPM College/University

2. PERSONAL SPIRITUAL AND CHURCH LIFE

How long have you been a Christian? Months Years (Please tick)
 How regular is your quiet time? (Please tick) Daily/Regular Once a week 2-3 times/month Once a month
 Church: _____ Denomination: _____
 How regular is your church attendance? (Please circle) Weekly 2-3 times/month Once a month
 Church Involvement: (Please tick)
 Church board/leadership/committee
 Cell Group/Bible study leader
 Children's ministry, please specify: _____
 Youth fellowship, please specify: _____
 Others, please specify: _____
 Involved in any Christian ministries outside your church? No Yes Please specify: _____

3. AREAS OF INTEREST AND EXPERIENCE

How would you describe your personality?

Do you play a musical instrument? No Yes If yes, what instrument? _____

What is your understanding of being a Christian?

Tell us something about your spiritual journey?

Why do you want to be an intern with Scripture Union (SU)?

How did you find out about SU and please give details of any association with SU.

4. AREA OF INTEREST AND EXPERIENCE

What experience do you have working with children, youth or families other than with SU?

What age groups are you comfortable working with? (Please tick)

Primary Age
Secondary
College/University
Adults

Please identify the skills/gifts you feel you have which may be useful during your internship
(You can tick more than one)

Planning/organizing
Planning/conducting games
Leading discussion groups
Leading worship
Preaching/teaching

Training/conducting workshops

Topics:

Others, please specify:

5. MEDICAL/HEALTH CONDITION

General Health: Excellent Good Average Poor

Are there any other specific medical conditions (allergies/illnesses/conditions) we should be aware of?

In the case of an emergency, who should we contact on your behalf?

Name: _____ Relationship: _____ Phone: _____

6. AGREEMENT WITH SCRIPTURE UNION

I agree to serve as an SU intern within the SU Aims, Statement of Belief and Working Principles. As I will represent SU, my conduct will positively reflect a high standard of morality and ethics. I authorise SU to contact my referees (details below). The information contained in this application is true and correct.

Name: _____ Signature: _____ Date: _____

If the Applicant is under 18, his/her parent of guardian must sign:

Name: _____ Signature: _____ Date: _____

I hereby allow my son/daughter/ward to attend this internship program and participate fully in the activities. I understand that this internship program is organised by Scripture Union, a Christian organisation. I understand that every precaution will be taken to ensure safety. I will not hold Scripture Union, the staff and/or volunteers responsible for any mishap. I hereby give permission for appropriate actions to be taken should medical emergencies occur. For the smooth running and safety of the program, my son/daughter/ward will abide by all rules, instructions or regulations. Should he/she fail to comply with them, I authorise that arrangements be made to have him/her withdrawn from the program, sent back home and shall indemnify all expenses incurred.

I hereby agree to the above statement

How long do you intend to intern with Scripture Union? Please State:

Start date: _____ End date: _____

7. REFEREES

Please give details of two referees. One should be a pastor/church leader and the other a committed Christian who knows you well. Neither should be a family member nor a staff of SU.

Name: _____ Phone: _____

Address: _____

Email: _____

Name: _____ Phone: _____

Address: _____

Email: _____

Objectives:

To provide the intern an opportunity to experience what full-time ministry involves, which may help the intern discern the Lord's calling into full-time ministry; to provide opportunities for the intern to be engaged in Christian service during breaks in between studies or career changes.

Persons eligible:

Students after their SPM, college or university students (during their semester breaks or who have graduated before looking for employment) or working adults who would like to take a break in their career.

Personal qualities:

A Christian, committed to God, regularly attending a church.

Tenure:

Minimum of three months and up to six months. A longer period can be considered after discussion.

Immediate Supervisor:

A full-time staff in the Department that the intern is attached to. Assignment of the intern to a Department will depend on the intern's gifts, abilities and interests.

Work days:

Monday-Friday, 9am-5.30pm. Weekend trips may be required (this will be compensated with days off following the trip).

Allowance:

A monthly allowance will be given.

Scope of work:

Work to be assigned will focus on the work of the Department the intern is attached to, though the intern may be required to help out with the work of other Departments in SU.

Procedure for application:

The intern will be required to submit a formal application (as attached), after which he will attend an interview with the Executive Director of SU. The decision regarding the internship will be made after the interview.