

# TERMS AND CONDITIONS IN BOOKING OF SUFES CAMPSITE

## 1. Reservation

Reservations may be made two (2) months in advance. The reservation form (Booking Application Form) can be obtained from the following address:-

The Scripture Union In Semenanjung Malaysia  
386, Jalan 5/59, 46000 Petaling Jaya, Selangor  
Tel: 03-7782 9592  
Fax: 03-7783 1663  
Email: [siewmeng@su.org.my](mailto:siewmeng@su.org.my)  
Website: [www.su.org.my](http://www.su.org.my)

Office Hours: Mon-Fri: 9:00am-5:00pm

## 2. Rates and Charges

Please refer to the booking application form or the Scripture Union website for rates on accommodation, meals, conferencing facilities and packages.

## 3. Booking Deposits

3.1. Booking deposit shall be the equivalent of the first full day's accommodation, facilities and meals arrangement for the number of pax booked. (Balance of full payment must be settled prior to group check-out). All booking deposits are non-refundable but transferable, subject to the following conditions:-

3.1.1. a cancellation fee equivalent to 100% of deposit if less than sixty (60) days' notice is given; and

3.1.2. no cancellation fee will be levied if more than sixty (60) days notice is given. However, the entire deposit must be used within thirty (30) days of your reserved dates, or the earliest date available, subject to availability.

3.2. In the event of any reduction in the number of pax, SUFES CAMPING SDN BHD must be advised at the earliest. The following charges will apply for reduction of pax:-

3.2.1. more than sixty (60) days' notice – charges will be according to amended pax. Any balance of the booking deposit for the first day shall be carried forward to the next day;

- 3.2.2. twenty one (21) days to sixty (60) days' notice – the booking deposit remains unchanged and is utilized entirely as payment for the first day. The subsequent days are charged according to the amended pax; and
- 3.2.3. less than twenty one (21) days' notice – charges will be as per original pax booked for the entire duration of the camp.

#### 4. **HOUSE RULES**

- 4.1. Check-in time is 2:00 pm and check-out time is 12:00 noon.
- 4.2. The Leader or Person-in-Charge shall brief the campers of the House Rules prior/upon arrival at the campsite.
- 4.3. The number of persons occupying the dormitory, rooms and tents shall not exceed the number of beds provided.
- 4.4. No person other than those registered as campers are allowed to reside in the campsite. All visitors of the campers should leave the campsite latest by 11.30 pm.
- 4.5. Gambling, smoking, consuming of alcoholic beverages, taking of any drugs not prescribed by a licensed doctor and other immoral activities are strictly prohibited in the SUFES Campsite. Campers found violating this rule will have their stay terminated with immediate effect.
- 4.6. Campers are to use and handle all facilities, amenities, equipment, and environment with care, prudence and consideration.
- 4.7. Cleanliness is to be maintained in the dormitory, rooms, tents, toilets, meeting hall, amphitheater, kitchen, and compound at all times.
- 4.8. Any damage is to be reported to the SUFES Campsite staff on an immediate basis. The Leader or Person-in-Charge shall be responsible for any loss or damage done to the campsite's property (including audio and visual equipment that may be provided).
- 4.9. No mixed sexes should share a room or tent unless in rooms designated as family units.
- 4.10. All activities at the campsite should end latest by 12.00 midnight. All lights should be turned off by 12.00 midnight.
- 4.11. Pets are strictly not allowed into the campsite.

- 4.12. All land and water activities shall be conducted in the presence of a dedicated SUFES Campsite guide/instructor.
  - 4.13. Campers are allowed to park at the designated car park lots in the campsite. Parking of cars or other motor vehicles in the campsite are at the camper's own risk.
  - 4.14. Campers using the SUFES Campsite are doing so at their own risk. The SUFES Campsite Management, SUFES CAMPING SDN BHD, their respective affiliate companies, parents, subsidiaries, agents, officers, directors and employees, staffs and representatives shall not be liable for any and all damages, actions and/or claims whatsoever, for any harm, loss, damage, property damage, personal injury and/or death resulting from, arising out of or in connection with any camper's stay in the SUFES Campsite.
5. The SUFES Campsite Management and SUFES CAMPING SDN BHD reserve the right to:-
- 5.1. allocate the use of the existing facilities should there be more than one group using the campsite;
  - 5.2. approve, reject or cancel any booking reservation, application or confirmation of any individual or group without giving any reasons; any deposits received will be refunded in full; and
  - 5.3. make amendments to the rules, regulations, rates and other information without prior notice.